

Idaho USBC Association Jamboree Policy

UPDATED 2024

The Idaho USBC Association Jamboree and Annual Meeting are held each year in September. Traditionally held the weekend that includes the 4th Friday of the month, the Jamboree is the opportunity for the State Committees to meet, the Idaho State Board of Directors annual meeting, and the Idaho State Delegate Annual Meeting.

If possible, a representative from USBC will be present, and host a workshop that invites all USBC Members to attend.

The highlight of the Jamboree is the Awards Banquet held on Saturday night. This is the Idaho State USBC Association's opportunity to present Tournament Awards, Achievement Awards, Youth Awards, Bowling Family of the Year Award, Youth Meritorious Award and induct the newest members of the Idaho State Hall of Fame.

If possible, a fun family oriented bowling "get acquainted" tournament can be held on Friday night. If a bowling center is not available, some other social activity may be incorporated in the evening get together.

The Idaho State USBC Annual Jamboree is hosted by the local association and awarded three years in advance. The Delegates at the Annual Meeting vote to determine the location and host of the Jamboree. Included in this document are the requirements for bidding, and hosting the Jamboree.

Hosting the Jamboree is the opportunity for your Association and community to welcome bowlers from all over the State, provide them with the opportunity to learn more about the National and State Associations and to meet the officers and directors of your state association.

Your local committee will work closely with the State Jamboree Committee and the State Association Manager, and there should be no out of pocket expense for the local association.

Any facility agreements or contracts necessary are to be signed by the Idaho State USBC Association Manager or President and the facility management.

Jamboree Bid Process

Associations interested in hosting the Idaho State USBC Jamboree should prepare a bid to be presented to the State Board of Directors and the Delegates at the Annual Meeting at least two years in advance. These bids are sent to the State Association Manager by August 1, and include the following:

- A letter from the Association expressing interest in hosting the Jamboree. This could also include the name of the local Association's committee chairperson.
- A list of hotels and venues with available meeting rooms, banquet facilities and guest rooms for the attendees. An estimate of possible costs is appreciated if possible.
- Letters of interest from the venues including the size of the meeting rooms and banquet facilities is also appreciated.
- A letter from the local bowling center stating interest in conducting a fun family bowling event on Friday night and cost if possible. The format of this event can be determined by the local association and the center. It should take no longer than two hours and be focused on both adult and youth bowlers. If possible, the format should include bowling with different attendees.

After the bid is sent to the State Association Manager, it is presented to the Jamboree Committee. The local association submitting the bid should have someone from their association be prepared to present it to the State Board of Directors at the board meeting on Saturday, and the Delegates at the Annual Meeting Sunday morning.

Hosting Association Requirements

(These requirements are for the year you are hosting Jamboree)

Notifications:

- Local Association Chair should send Jamboree information including locations of events to State Association Manager by July 15th. This will then be emailed to all local associations and State Officers, Directors and Delegates. This information will also be listed on the state website. Local notification is also helpful.
- All information for the registration, submitted to the State Association Manager by August 1, for distribution by August 15th. All events, by date, time, and place or meeting room should be listed. The location of the Awards Banquet, price including tax and gratuity, the price and location of the bowling event, and any other events planned.
- Hotel information including address, phone number, guest room prices, and reservation deadlines.

(Sample forms are included in this document are to note the information needed for the USBC Association Manager to complete forms and distribute)

Meetings and Rooms:

Friday

- ISBPA luncheon meeting. Contact the Idaho State Bowling Proprietors Association for information and requirements.
- Get acquainted fun bowling and/or other event.
- 6:30-7:30 PM- Jamboree Registration Table

Saturday

- 8:30 -11:30 AM-Jamboree Registration Table located in a common area with someone in attendance. May be required to collect last minute registrations and sell any available banquet tickets. (Actual tickets may, or may not, be used.) Contact State Association Manager for all registration table information.
- 9:00-11:30 AM- Committee meetings. Rooms can be set up to accommodate more than one meeting at a time, with separate tables set up for 5-10 people with possible 50

people total in the room. Extra seating available for non-committee members in attendance if possible.

- 12:00-1:00 PM- Finance committee (lunch meeting). Same meeting room may be used.
- 1:30-3:00 PM- Idaho State Board Meeting. This room should be set up classroom style with table and chairs for 15 people.
- 3:00-5:00 PM- USBC WORKSHOP. Room set up theater style with seating for 50-100 people. A podium and microphone along with possible access to a video screen will be needed.

Sunday

- 8:00-10:30 AM- **Idaho State Annual Meeting**. Room needs to be set up classroom style for 50-75 people. If this is not possible, then seating can be theater style. A head table with seating for 4 people along with a podium and microphone, with an extra table located in front for awards is required.

ISUSBC AWARDS AND HALL OF FAME BANQUET

The host association will make all arrangements for the banquet room, meal, and awards presentation. These arrangements should include the following, and be coordinated with the State Association Manager and the Jamboree Committee. The menu and price should be confirmed and submitted to the Association manager by August 1.

- Banquet room to seat at least 100 people. Host association and facility may determine the table arrangements. A head table is not required, but a podium and microphone is needed along with a projector and extra table located near the podium. Also a video screen with the ability to connect to a computer is needed if available.
- A no host bar needs to be set up by 6:00 PM, with the Banquet to begin at 7:00 PM.
- Host association is required to determine a Master of Ceremonies, Flag Ceremony, opening Prayer and confirm with the Jamboree Committee award presenters selected.

Awards

Awards presented include but are not limited to the following:

- a. **Idaho USBC Youth Awards including the Armed Forces Award.** (If possible a member of the Armed Forces could be invited to present this award.)
- b. **Youth Meritorious Service Award**
- c. **Tournament Awards**
- d. **IDUSBC Women's Achievement Awards**
- e. **Bowling Family of The Year**

f. Hall of Fame Inductees

A program is printed by the State including the agenda, information on the inductees, and presenters. The host association may be asked by the committee to provide some pictures for the program. This information needs to be made available to the Jamboree Committee or person/persons responsible for printing the program by August 15 if possible.

The Idaho State USBC Association will pay for the banquet meal for Hall of Fame Inductees and spouse(2) each, Armed Forces Presenter and guest, (2) Meritorious Service Inductee and spouse (2) each, Family of the Year, (2) the Armed Forces award recipients and parents (3) each and the National USBC Representative and guest.(2). Numbers in parentheses are the total meals purchased by the State USBC. Any additional complementary meals must be approved by the Jamboree Committee.

Additional information for the local Jamboree Committee:

- Have all tickets purchased available at the Registration Table. Please confirm with State Association Manager for the tickets and other items required at registration. If someone registers on site, please have them complete a registration form, including e-mails.
- Host Association should not incur any cost of the Jamboree. All receipts of any expenses directly related to the Jamboree should be submitted to State Association Manager.
- If you have any questions, please contact the State Association manager, State Jamboree Committee Chairperson, or member of the State Jamboree Committee.

Year____ ANNUAL IDAHO STATE BOWLING JAMBOREE

SEPTEMBER Date_____ normally starts 4th Friday

Location_____

Friday September date_____

6:30 - 7:30 PM JAMBOREE REGISTRATION Location_____

Address_____

7:00-9:00 PM Social Event and Location

Address

Saturday September Date_____

8:30 - 11:30 AM JAMBOREE REGISTRATION

Location_____

EVERYONE INVITED

Jamboree Committee 9:00

Hall of Fame Committee 9:30

Scholarships Committee 10

Elections Committee 10:30

Tournament Committee 11:00

12:00 – 1:00 Finance Committee (lunch meeting)

Above committees may change year to year

LUNCH ON YOUR OWN

1:30 - 3:00 PM IDAHO STATE USBC Board Meeting (By invitation only)

3:00 - 5:00 PM USBC WORKSHOP (everyone invited) Name of Presenter_____

6:00 PM NO HOST SOCIAL HOUR Location_____

7:00 - 9:00 PM IDAHO STATE AWARDS and HALL OF FAME BANQUET

Location_____

Sunday_____

8:00 – 10.30 AM STATE ANNUAL MEETING

EVERYONE INVITED

Reservations for Friday and Saturday Night events due September Deadline_____

Sample form for your information only

____ Annual Idaho State Bowling Jamboree
EVERYONE INVITED

Sept. Fourth Friday – Sunday_____

Location Address_____

PLEASE PRINT(List additional names on back)

Name_____ Organization_____

Email address Please_____

Name_____ Organization_____

Email address Please_____

Name_____ Organization_____

Email address Please_____

REGISTRATION: \$_____ per person (Youth members exempt).

Friday Night Social event, place, time and cost _____

AWARDS BANQUET: \$_____ per person (including tax & gratuity), Saturday, September____
7pm Location_____. Menu_____

(NEED COUNT BY SEPTEMBER_____?)

*****REGISTRATION SUMMARY*****

Make Check payable to: IDAHO STATE USBC

Send To
Idaho USBC
73 E 200 S
Rupert Idaho 83350
208-431-3604

_____	Registration \$ each	_____
_____	Friday \$? each	_____
_____	Banquet \$? each	_____

TOTAL \$_____

Sample for you information only